



## **Support of Students with Specific Needs**

### **Directive of the vice rector for studies**

#### **1. Introductory remarks**

PSCC strives to support individuals who, due to their health condition, face difficulties in studying. The rules and procedures for individual support measures for students, applicants for study, and participants in continuing education with specific needs at PSCC are governed by this directive in accordance with Section 42(5) of the Higher Education Act.

#### **2. Students with specific needs**

A student with specific needs is a student, whose health requires amending of study requirements, which then allow the student a comfortable opportunity to study at our school. Depending on the nature of the disability, the following categories can be distinguished:

- Students with a visual impairment
- Students with a hearing disability
- Students with a bodily or motor disability
- Students with a specific learning disability
- Students with Autism Spectrum Disorder
- Students with other impairments (psychological impairments, chronic illnesses of the body)

#### **3. Main forms of support of students with specific needs**

- accessibility of the contents of lectures/seminars and the literature for study (electronic sources, audio documents ...)
- time compensation while studying and during controls of said studying
- individual studying (occasional/temporary/continuous)
- specialised information and advisory services

Entitlement to individual measures varies for each student depending on the nature of their disability. At the same time, it is necessary to take into account the health requirements necessary to study the relevant study program.



#### 4. Conditions for drawing support for students with specific needs

- The main requirement for the drawing of support is a record of the student with specific needs. For the record, the following is required:
  - a. Submit an application for registration of a health restriction via the Contact Center in the school's electronic information system or via the study department.
  - b. Submit confirmation of disability (e.g., disability card, medical report, etc.).
  - c. Give informed consent to the inclusion of health information in the student's documentation.
  
- Registration should be completed before the start of the academic year, but it is also possible to register during the academic year. Applicants should apply for registration well in advance of the entrance examination.
- Once the application has been approved and the student has given their consent, the study department informs the relevant teachers about the student's registration as a student with special needs and about the nature of the measures needed to support them in their studies.
- Based on these recommendations, the student then actively negotiates the necessary modifications to their studies with the selected teachers. Modifications are not applied automatically.
- Modifications to studies must be addressed in advance. It is not possible to request any modifications retroactively.
- Students with special educational needs actively cooperate with the study department and the teachers concerned.

In Prague on 17<sup>th</sup> of December 2025

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