**RECTOR’s DECREE 9/2023**

**The fee schedule associated with study and the amount of compensation for the services provided under the programs taught in English**

according to Act no. 111/1998 Coll., on higher education institutions, as amended and Internal regulations of the VŠKK

This decree is a measure issued under the provisions of Article 3(2) of the Statute of the VŠKK by the Rector of the VŠKK and in accordance with Articles 26(1) and 26(5) of the Statute of the VŠKK, it regulates the amount of the remuneration for administrative tasks connected with study and the amount of compensation for the services provided.

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| **Fees associated with the admission procedure** | |
| Registration of the application (electronic application) | 75 € |

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| **Fees for administrative and administrative operations and services** | | |
| Confirmation of study in English | | free of charge |
| Confirmation of study in Czech language | | free of charge |
| Examination – rector's term \*\* | | 400 € |
| Entrance chip loss | | 40 € |
| Extract (copy): | study results in English | free of charge |
| study results in Czech language | free of charge |
| higher education diploma with a supplement | free of charge |
| Duplicate: | study contract | 20 € |
| higher education diploma with a supplement | 500 € |

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| **Service charges beyond the study plan** | |
| Preparation of a commissional assessment (recognition of study duties) | 150 € |
| Administration of an individual study plan (for employed and self-employed) | 150 € / semester |
| Installment plan = 2 installments (see Price List – Annex to the Study Contract) \*\* | 250 € |
| Change of specialization and form of study within the same study program  \* and \*\* | 150 € |
| Fee for repetition (transfer) of 3rd and 4th subject (max. 4 items per AY) \*\* | 320 € / subject |
| Fee for study (tuition fee) beyond the standard period of study | 1 000 € / semester |
| Fee for repetition (registration) of the course beyond the standard period of study | 320 € / subject |
| Study (enrollment) of an optional subject beyond the scope of the study plan | 320 € / subject |
| Czech language for foreigners (course) – 1st year of study \*\* and \*\*\* | 500 € / semester |

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| **Tuition fees for the academic year 2023/2024** |
| See Price list (Annex to the Study Contract) + current measures of the VŠKK Bursar |

\* only until the end of the 1st year of study

\*\* not applicable to *Smart* and *Premium*

\*\*\* two lessons (90min class) per week, i.e. 24 lessons / semester

**Note:**

Payment of fees is carried out by transfer to the account of VŠKK no. **221508043/5500**, kept by Raiffeisenbank, a.s., with the indication of a variable symbol.

**IBAN: CZ3355000000000221508043**

**SWIFT: RZBCCZPP**

**Final provisions**

1. This Decree shall become effective on 02 October 2023.

In Prague 07. 08. 2023

Ing. Dana Janovská

university rector m. p.